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Present: Joseph E. Flanagan, Wayne R. Walker, and Heather M. Billings

CALL TO ORDER

Mr. Flanagan called the meeting to order at 6:00 p.m. in the Selectmen's Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV.

ANNOUNCEMENTS

- •Mr. Flanagan explained that a communications snafu prevented AWCATV from televising the October 1, 2012 BOS meeting. The Board has taken steps to ensure the problem does not recur.
- •Thank you to the volunteers who repaired the Coop Building roof and saved the Town \$3,700. Individuals were: Jim DeLisle, Keith Harding, Brian Ruland, Bill Solofer and Bill Waight.
- •The Route 2 bridge at West Main Street reopened on Friday nineteen months ahead of schedule. Thank you to the flaggers and other people who were involved.
- •Ms. Billings stated that the Crocker Pond Recreation Area Committee is looking for volunteers to join the Committee. She invited anyone who was interested to attend their meeting on October 16, 2012 at 7 p.m. in Room 222 at Town Hall

APPROVAL OF WARRANTS/MINUTES

Mr. Walker moved that the Board approve the minutes of September 10, 2012 as written. Ms. Billings seconded the motion. The motion passed unanimously.

Ms. Billings moved that the Board approve the minutes of October 1, 2012 as written. Mr. Walker seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

October 9, 2012	Accounts Payable #22	\$ 64,214.31
	Payroll #21	\$ 185,120.76
October 10, 2012	Deduction #21D	\$ 166,541.51
October 15, 2012	Accounts Payable #23	\$ 275,513.58

INTERFUND BORROWING -SCHOOL ZONE SIGNAGE AND PAVING

Mr. Walker moved that the Board approve the Treasurer Collector's request for inter fund borrowing in the amount of \$65,000. (\$35,000 For South Street school zone signage and \$30,000 for paving of Academy Hill Road.) Ms. Billings seconded the motion. The motion passed unanimously.

RESERVE FUND TRANSFER – VETERANS' BENEFITS

Mr. Walker moved that the Board pass the reserve fund transfer request from Phil Buso for Veterans' benefits in the amount of \$8,000 to the Advisory Board. Ms. Billings seconded the motion. The motion passed unanimously.

DISPATCH TRAINING GRANT

Mr. Flanagan moved that the Board approve a 911 training grant application in the amount of \$10,000 for tuition, in-service training and equipment for Police Dispatchers. Mr. Walker seconded the motion. The motion passed unanimously.

APPOINTMENTS

Ms. Billings moved that the Board appoint Steve Robinson to the Agricultural Commission. Mr. Walker seconded the motion. The motion passed unanimously.

Mr. Walker moved that the Board appoint Angie Holcomb to the Sick Leave Bank Committee. Ms. Billings seconded the motion. The motion passed unanimously.

ELECTION WARRANT

Mr. Walker moved that the Board sign the Election Warrant for the November 6th election. Ms. Billings seconded the motion. The motion passed unanimously.

ENERGY ADVISORY COMMITTEE

Energy Advisory Committee member Kevin Keena was on hand to review the 20% Energy Reduction Plan. He mentioned that the EAC will be meeting soon and will be prepared to present more cost savings at the next BOS meeting. Also, at the next BOS meeting the EAC would like to get the Board's approval of the 20% Energy Reduction Plan.

Mr. Keena also mentioned that the EAC is recommending that the Town secure the services of World Energy as an energy broker to obtain quotes from energy suppliers for the electric rates. The current contract with Constellation as the Town's supplier expires in December.

TRAFFIC SAFETY FUND PROPOSAL

Officer Jason Tamulen was on hand to review a proposal he has been working on to establish a Traffic Safety Fund. He explained that the purpose of the fund would be to provide extra traffic enforcement and traffic enforcement equipment to help reduce the rate of accidents in Town. The fund would derive it's funding from 25% of the fines received from motor vehicle infractions (annual total averages about \$45,000).

The Board agreed to invite Officer Tamulen in at a later date once they have had a chance to review the information presented.

VETERANS' SERVICES OFFICER APPOINTMENT

Mr. Flanagan explained that the Board interviewed three very competent individuals; John Fairbanks, Bud Taylor and Stan Herriott.

Mr. Flanagan moved that the Board appoint Stan Herriott as the Veterans' Services Officer. Mr. Walker seconded the motion. The motion passed unanimously.

SCHEDULE FALL SPECIAL TOWN MEETING

Mr. Flanagan moved that the Board set the Fall Special Town Meeting to be held at the Westminster Elementary School for Thursday, November 29, 2012, at 7:30 p.m. He further moved that the Board set a continuation date (if deemed necessary) for Tuesday, December 4, 2012. Mr. Walker seconded the motion. The motion passed unanimously.

Mr. Walker moved that the Board set the close of the warrant for October 26, 2012. Mr. Flanagan seconded the motion. The motion passed unanimously.

7:05 P.M. EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to discuss a complaint brought against a public officer of the Town; discuss strategy with respect to collective bargaining and potential litigation; further that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body; and that the Board adjourn directly from executive session. Ms. Billings seconded the motion. The motion passed on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 9:10 p.m.

Respectfully submitted,

Heather M. Billings, Clerk (Prepared by B. Kazan)